



## **Volunteer Job Opportunities**

**Each and every volunteer makes an important contribution to Habitats efforts** to eliminate poverty housing in the San Bernardino Area helping to meet our goal of assuring that all people have a simple, decent place to live.

Volunteer labor allows us to allocate more money to the mission and helps to keep costs down so store prices remain affordable to all.

Our Restore needs daily volunteers to help with our mission. Hours of operation are Tuesday- Saturday 9:00am-6:00pm.

Volunteer shifts are as follows:

Am Shift: 9:00am-1:00pm

PM Shift: 1:00pm-5:00pm

### **Restore Volunteer Job Opportunities (there is no compensation)**

**Warehouse stocking/pricing:** Works in Habitat for Humanity Restore

**Reports to:** Restore Manager

**Duties:**

- Screen items for donation according to guidelines
- Sort, clean, assemble and price (according to pricing guidelines) and place items in proper area as soon as possible.
- Keep work area neat and clean
- Assist customers and donors
- Be aware of store policies and volunteer guidelines.

**Skills:**

- Enjoy working with the public
- Ability to lift and carry items, using pallet jack , dollies and carts

**Pick-up/ Delivery Assistant:** Works in Habitat for Humanity Restore, responsible for picking-up donations and delivering items

**Reports to:** Restore Manager

**Duties:**

- Drive with Manager in Habitat truck to pick up donated goods
- Load & unload donations in proper area
- Screen items according to donation guidelines.
- Return Donor calls
- Schedule pick-ups- confirm with donor and help with schedule
- Organize pick-ups by location/area

**Skills:**

- Enjoy working with the public
- Ability to lift and carry items, using pallet jack , dollies and carts
- Must be able to lift at least 50 lbs., stand, squat, bend and climb in and out of a truck.

**For more information, please contact the office at 909-478-1176.**

**Ready to volunteer? [Click here to sign up!](#)**